



LONDON
MATHS & SCIENCE
COLLEGE

 www.lmsc.org.uk



Academic Integrity and Honesty Policy

London Maths & Science College
167 Commercial Road, London, E1 2DA
info@lmsc.org.uk

ACADEMIC INTEGRITY AND HONESTY

London Maths & Science College (LMSC)

Document Reference: LMSC/AIH/01

Version: 1.0

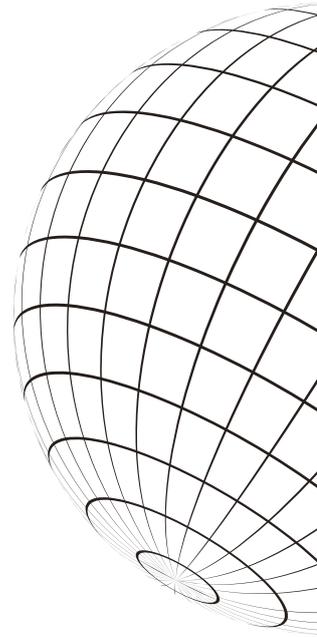
Status: Approved

Publication Date: 31st October 2025

Next Review Due: 31st October 2026 (annual or following)

Policy Owner: Head of Centre (HoC)

Approved by: Proprietor / Governing Body



1. Purpose

London Maths & Science College (LMSC) is committed to maintaining the highest standards of academic integrity and honesty in all aspects of teaching, learning, assessment and examinations. This policy sets out clear expectations for students and staff and ensures compliance with **Ofsted, JCQ, UCAS** and awarding body regulations.

Academic integrity is fundamental to the credibility of qualifications, the fairness of assessment and the trust placed in LMSC by universities, employers and awarding organisations.

2. Scope

This policy applies to:

- All students enrolled at LMSC
- All staff involved in teaching, assessment, supervision or academic support
- All forms of assessment, including coursework, assignments, tests, mock exams, examinations, UCAS applications and online learning activities

3. Principles

LMSC promotes an academic culture based on:

- Honesty and trust
- Fairness and equity
- Responsibility and accountability
- Respect for intellectual property
- Compliance with the awarding body rules.

4. Definitions

Academic integrity: Acting honestly and ethically in learning, assessment and academic work.

Academic misconduct: Any action that undermines the integrity of assessment, including plagiarism, cheating, collusion or misuse of AI.

Malpractice: A serious breach of awarding body regulations, as defined by JCQ or the relevant awarding organisation.

5. Expectations of Students

Students are expected to:

- Submit work that is their own and appropriately referenced
- Acknowledge sources of information, ideas and data
- Follow examination and assessment rules at all times
- Use AI tools ethically and only in ways permitted by LMSC and awarding bodies
- Act honestly in UCAS applications and personal statements

Students must not:

- Plagiarise or copy the work of others
- Allow others to copy their work
- Use unauthorised materials or assistance in assessments
- Submit work written wholly or partly by another person or service
- Misrepresent qualifications, grades or experiences

6. Expectations of Staff

Staff are expected to:

- Model academic honesty and professionalism
- Clearly explain assessment requirements and referencing expectations
- Design assessments that minimise opportunities for malpractice
- Monitor student work for authenticity
- Follow the JCQ and awarding body rules in all assessments and examinations
- Declare any conflicts of interest

Staff must not:

- Assist students in ways that compromise assessment integrity
- Provide an unfair advantage to any student
- Ignore or conceal suspected academic misconduct

7. Use of Artificial Intelligence (AI)

7.1 LMSC recognises that AI tools may support learning when used appropriately.

7.2 Students may use AI for:

- Brainstorming ideas
- Improving the structure or clarity of drafts.
- Study support and revision

7.3 Students must not:

- Submit AI-generated work as their own
- Use AI to complete assessments where prohibited

- Use AI in examinations or controlled assessments

7.4 Any permitted use of AI must be clearly acknowledged where required.

8. Assessment, Coursework and Internal Controls

- Assessment requirements are clearly communicated to students
- Drafts and progress checks may be used to verify authenticity
- Plagiarism detection tools may be used where appropriate
- Teachers maintain records of assessment decisions and feedback

9. UCAS Applications and References

- Personal statements must be the student's own work
 - Misrepresentation or plagiarism in UCAS applications is treated as serious misconduct
 - Academic references are written honestly and independently by staff
 - Students do not view or edit references
-

10. Examinations and JCQ Compliance

- All examinations are conducted in accordance with **JCQ regulations**
 - Students are briefed on exam conduct and malpractice consequences
 - Suspected malpractice is investigated and reported as required
 - Examination records are retained in line with JCQ requirements
-

11. Reporting and Investigation of Concerns

- Suspected academic misconduct must be reported to the Exams Officer or Principal
 - Investigations are conducted fairly, confidentially and proportionately
 - Students are given the opportunity to respond to allegations
-

12. Sanctions

Sanctions may include:

- Formal warning
- Requirement to resubmit work
- Reduction of marks (where permitted)

- Disqualification from an assessment or exam
- Reporting to awarding bodies or UCAS

Sanctions are applied in line with the awarding body rules and LMSC disciplinary procedures.

13. Appeals

Students may appeal decisions in accordance with the **Complaints and Appeals Policy**. Appeals must be based on procedural grounds, not disagreement with academic judgment.

14. Training and Awareness

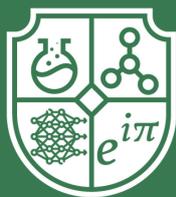
- Students receive guidance on academic integrity at induction and throughout their programme.
- Staff receive training on assessment integrity, malpractice prevention and JCQ updates

15. Monitoring and Review

- Academic integrity incidents are monitored to identify patterns and areas for improvement
- This policy is reviewed annually or when regulatory guidance changes

16. Approval and Review Record

Version	Date	Approved by	Review Date
1.0	<input type="checkbox"/> / <input type="checkbox"/> / 25	Proprietor / Governing Body	<input type="checkbox"/> / <input type="checkbox"/> / 26



LONDON
MATHS & SCIENCE
COLLEGE

Contact

London Maths & Science College
167 Commercial Road,
London, E1 2DA
info@lmsc.org.uk
www.lmsc.org.uk