



LONDON  
MATHS & SCIENCE  
COLLEGE

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# Prevent Duty Policy

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# PREVENT DUTY POLICY

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London Maths & Science College (LMSC)

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Status: Approved

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Next Review Due: 31<sup>st</sup> October 2026 (annual or following inspection/regulatory change)

Policy Owner: Head of Centre (HoC)

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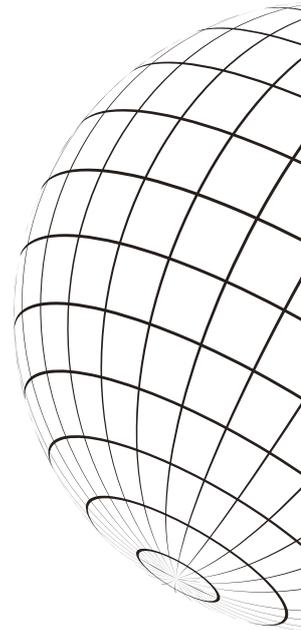
Prevent Single Point of Contact (SPOC) / DSL: Eman Ahamed — [Phone] / [Email]

Deputy DSL (DDSL): Anis Zaman — [Phone] / [Email]

Local Authority Prevent/Channel Contact: [Insert details]

Police (non-emergency): 101

Emergency: 999



# 1. PURPOSE / RATIONALE

This policy sets out how LMSC fulfils its statutory Prevent duty to have “due regard to the need to prevent people from being drawn into terrorism”, safeguarding learners from radicalisation and extremist ideology while promoting British values. It aligns with:

- Counter-Terrorism and Security Act 2015 (sections 26–29) and Prevent Duty guidance for FE and independent training providers.
- Channel Duty Guidance.
- KCSIE 2025 and Working Together 2025.
- Ofsted Education Inspection Framework (leadership, safeguarding, personal development).
- UK GDPR and Data Protection Act 2018.

This policy should be read with LMSC Safeguarding & Child Protection, Online Safety & Filtering/Monitoring, Staff Code of Conduct, Whistleblowing, Curriculum/PSHE, Safer Recruitment, Behaviour/Student Conduct, Trips & Visits, and Lettings/Visitors policies.

## 2. SCOPE

Applies to all learners (16–19 and adults), staff (including agency/contractors/volunteers), governors/proprietor, and partners delivering or supporting LMSC activity on-site, off-site, or online.

## 3. DEFINITIONS

- Radicalisation: the process by which a person comes to support terrorism and forms of extremism leading to terrorism.
- Extremism: vocal or active opposition to British values, including democracy, the rule of law, individual liberty, mutual respect and tolerance of different faiths and beliefs; includes calls for the death of members of the UK armed forces.
- Terrorism: action or threat designed to influence government or intimidate the public for a political, religious, racial or ideological cause (as defined in law).
- British values: democracy; the rule of law; individual liberty; mutual respect; tolerance of different faiths and beliefs.

## 4. POLICY STATEMENT

- LMSC will:
1. Maintain a strong safeguarding culture that identifies and addresses radicalisation risks early.
  2. Undertake annual Prevent risk assessment and implement a monitored Prevent Action Plan.
  3. Provide proportionate training to staff, governors, and volunteers, and preventative education for learners.
  4. Operate robust IT filtering and monitoring and manage the risks of personal/mobile data access.
  5. Apply due diligence to visiting speakers, external events, lettings, placements and alternative providers.
  6. Share information with authorities lawfully and proportionately.
  7. Record, review and learn from incidents and near misses.

## 5. ROLES & RESPONSIBILITIES

Governing Body/Proprietor

- Holds strategic responsibility; approves the Prevent risk assessment and action plan; receives termly safeguarding/Prevent reports.

Head of Centre (HoC)

- Ensures implementation, resourcing and staff compliance; oversees due diligence for partners and lettings; approves public statements.

Prevent SPOC / DSL (Eman Ahamed)

- Lead for Prevent; conducts risk assessment and action plan; triages concerns; advises staff; makes Channel referrals; liaises with LA Prevent team and Police; quality-assures records and training.

Deputy DSL (Anis Zaman)

- Deputises for the SPOC/DSL; maintains continuity of casework and training.

All Staff/Volunteers

- Complete Prevent training; remain vigilant; challenge extremist ideas that risk harm; report concerns immediately to the DSL/DDSL; uphold British values and professional boundaries.

IT Manager

- Implements and reviews filtering and monitoring; completes annual risk assessment with DSL; manages alerts, BYOD risks and incident logs.

HR/Safer Recruitment Lead

- Ensures compliant recruitment, online checks for shortlisted applicants, and induction; manages low-level concerns and allegations processes with DSL/HoC.

Curriculum/PSHE Lead

- Embeds Prevent and British values across tutorial/PSHE and wider curriculum; promotes critical thinking and respectful debate.

Trips/Work Experience Lead

- Ensures risk assessment for visits, placements and alternative provision includes Prevent/safeguarding controls and due diligence.

## **6. PREVENT RISK ASSESSMENT & ACTION PLAN**

- Annually, the DSL leads a written assessment of contextual risks (local extremism profile, online risks, learner demographics including SEND/EAL/international students, attendance patterns, grievances, hate incidents, and community tensions).
- The Action Plan addresses training, curriculum, online safety, visiting speakers, lettings, signage/reporting routes, communications, and partnership working.
- Progress is monitored termly by SLT/Governance and updated after incidents or national threat changes.
- Template at Appendix A.

## **7. TRAINING & AWARENESS**

- All staff/volunteers: Prevent awareness at induction and annual refreshers (may include Home Office modules, local LA training, and centre briefings).
- DSL/DDSL/SPOC: advanced Prevent and Channel training at least every 2 years, plus updates.
- Governance/Proprietor: strategic Prevent training.
- Records kept on the Training Log (Appendix E).

## **8. IDENTIFICATION, REPORTING & REFERRAL**

- sudden behaviour/appearance changes; expressing support for extremist acts; secretive internet use; grievances exploited by others.
- Record: factual notes on the LMSC Prevent/Safeguarding Concern Form (Appendix C) and on the secure system.
- Report: immediately to DSL/SPOC (or DDSL). If there is immediate risk, call 999.
- Triage: DSL assesses risk; may seek advice from LA Prevent team/Police; consider Early Help or Channel referral.
- Channel: with consent where appropriate (duty to safeguard may permit information sharing without consent if risk of significant harm or serious crime).
- Allegations/concerns about staff: follow Managing Allegations and LADO process in the Safeguarding Policy.

## **9. ONLINE SAFETY, FILTERING & MONITORING**

- LMSC maintains age-appropriate filtering (blocking illegal/harmful content) and effective monitoring of centre networks/devices.
- Annual Filtering & Monitoring Risk Assessment completed by DSL and IT Manager; alerts triaged promptly; actions recorded (see Safeguarding Policy Appendix F).
- Mobile data/BYOD risks mitigated through policy, education, signage, and technical controls (e.g., MDM on centre devices).
- Incidents are logged and reviewed termly.

## **10. VISITING SPEAKERS, EXTERNAL EVENTS & LETTINGS**

- All visiting speakers/events undergo due diligence: identity verified, purpose and content reviewed for appropriateness, and agreement to centre conduct rules.
- Events with higher risk require HoC approval and, where appropriate, LA Prevent advice.
- Speakers are supervised; content that promotes hatred, discrimination or extremist narratives is prohibited.
- Lettings, clubs and societies must comply with LMSC conditions; non-compliance results in cancellation.
- Checklist at Appendix D.

## **11. CURRICULUM & LEARNER VOICE**

- Prevent is embedded through PSHE/tutorials and across subjects (critical thinking, media literacy, respectful debate, equality and diversity, British values).
- Student forums and surveys are used to gauge climate and inform actions.
- Targeted support is offered to vulnerable groups in collaboration with the DSL.

## 12. PARTNERSHIP WORKING

- LMSC works with LA Prevent teams, Channel, Police, Children's Social Care, health, and community organisations.
- Information is shared lawfully under UK GDPR using public task/vital interests/substantial public interest where relevant.
- LMSC participates in local forums and uses authoritative resources for staff/learner materials.

## 13. RECORD-KEEPING & DATA PROTECTION

- Prevent concerns are recorded in the secure safeguarding system with chronology and outcomes.
- Files retained in line with the Safeguarding Policy (normally to the subject's 25th birthday for child records).
- Access is restricted to DSL/DDSL/HoC; audit trails maintained.
- Data sharing follows the seven golden rules and is proportionate.

## 14. QUALITY ASSURANCE, MONITORING & REVIEW

- Termly report to Governance/Proprietor covering risk profile, referrals, training, online safety incidents, and visiting speaker activity (no personal data).
- Annual review of this policy, the risk assessment and action plan, or earlier after significant incidents or statutory updates.
- Lessons learned feed into the Quality Improvement Plan (QIP).

## 15. ASSOCIATED DOCUMENTS & REFERENCES

- LMSC: Safeguarding & Child Protection; Online Safety & Filtering/Monitoring; Staff Code of Conduct; Behaviour/Student Conduct; Whistleblowing; Safer Recruitment; Trips & Visits; Lettings/Visitors; Data Protection & Privacy Notices; Equality, Diversity & Inclusion.
- Statutory/Guidance: Prevent Duty (FE and training providers); Channel Duty Guidance; KCSIE 2025; Working Together 2025; Education Inspection Framework; UK GDPR & DPA 2018.

# 11. DATA PROTECTION & PRIVACY BY DESIGN

Version	Date Approved	Approved By (Signature)	Role	Next Review
1	[DD/MM/YYYY]		Head of Centre	[DD/MM/YYYY]

## APPENDICES (OPERATIONAL TEMPLATES)

### APPENDIX A – PREVENT RISK ASSESSMENT & ACTION PLAN (TEMPLATE)

- Contextual risk factors (tick/describe): local area profile; online influences; community tensions; hate incidents; attendance patterns; grievances; vulnerable cohorts (SEND/EHCP/EAL/LAC); curriculum gaps; estates/IT vulnerabilities; visits/lettings.
- Risk matrix: | Ref | Risk | Likelihood | Impact | Controls in place | Further action | Owner | Due date | |—:|—|—:|—|—|—|—|—|—|1|1|1|1|1|1|1|1|1|2|1|1|1|1|1|1|1|1|1|
- Action plan (SMART): training; curriculum; online safety; visiting speakers; communications; partnerships; evaluation.

### APPENDIX B – REFERRAL PATHWAY (TEXT FLOW)

- Concern identified → Record on Prevent/Safeguarding Concern Form.
- Report immediately to DSL/SPOC (Eman Ahamed) or DDSL (Anis Zaman).
- Immediate risk? Call 999.
- DSL triage → consult LA Prevent/Police Prevent as needed.
- Consider Early Help/Channel referral (seek consent where appropriate).
- Record decision, actions, outcomes; schedule review.

## APPENDIX C – PREVENT/SAFEGUARDING CONCERN FORM (MINIMUM FIELDS)

- Learner details; date/time; location; description (verbatim where possible); witnesses; devices/platforms involved; immediate actions; risk level; reported to; DSL decision; actions/referrals; review date; signature.

## APPENDIX D – VISITING SPEAKER / EXTERNAL EVENT CHECKLIST

- Requestor details; speaker identity verified; biography and topic reviewed; materials/slides received; risk rating; supervising staff assigned; room/online platform controls (chat/moderation); conditions agreed (no recording without consent; no extremist content); HoC approval (if high risk); outcome logged.

## APPENDIX E – STAFF TRAINING LOG (TEMPLATE)

Name	Role	Induction Prevent	Annual update (date)	Advanced/Channel (if DSL/DDSL)	Provider	Notes
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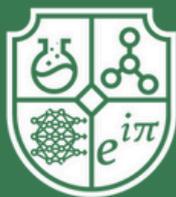
## APPENDIX F – ONLINE SAFETY (FILTERING & MONITORING) SUMMARY LOG

Date	Trigger/alert	Action taken	Outcome	Follow-up	Owner
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## APPENDIX G – COMMUNICATIONS & MEDIA HANDLING (GUIDANCE)

- All media enquiries handled by HoC. No staff comment without approval.
- Communications prioritise safety, accuracy and privacy; avoid operational detail on security measures.

*Printed copies are uncontrolled. The DSL holds the master version and ensures all staff receive annual Prevent updates and know how to report concerns.*



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